

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: RECORDS ACCESS OFFICER, CITY OF SHERRILL

I HEREBY APPLY TO INSPECT THE FOLLOWING RECORD:

DATE: _____

Signature

Mailing Address

Freedom of Information Law allows Agency 5 Working Days to respond

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FOR AGENCY USE ONLY

Approved:

Denied for reason (s) checked below:

- Confidential disclosure
- Unwarranted invasion of personal privacy
- Record of which this Agency is legal custodian cannot be found
- Record is not maintained by this Agency
- Exempted by Statute other than the Freedom of Information Act
- Part of investigatory files
- Other (specify) _____

Signature

Title

Date: _____

Notice: You have a right to appeal a denial of this application to the head of this Agency.

Name

Business Address