

REGULAR MEETING  
December 11, 2023

A regular meeting of the Sherrill City Commission was held at 7:00 p.m. on December 11, 2023. Present were Mayor W. Vineall, Commissioners T. Dixon, P. Hubbard, D. Hyle, J. Shay and City Manager B. Lovett and City Clerk M. Holmes.

MINUTES

Motion was made by J. Shay and seconded by D. Hyle that the minutes of the previous meeting be approved as written.

AYES: Dixon, Hubbard, Hyle, Shay, Vineall

BILLS

Motion was made by P. Hubbard and seconded by J. Shay that the following bills be approved for payment and W. Vineall be authorized to sign the warrant.

<b>Fund</b>	<b>Warrant No.</b>	<b>Date</b>	<b>Dollars</b>
City Claims on	22	12/11/2023	\$263,021.69
Sewer Claims on	22	12/11/2023	\$38,686.79
P&L Claims on	22	12/11/2023	\$188,942.91
Trust & Agency Claims on	22	12/11/2023	\$1,250.00

AYES: Dixon, Hubbard, Hyle, Shay, Vineall

SNOWMOBILE TRAILS

Brian Lanz, 601 W. Hamilton Ave. addressed the Commission about trying to develop a plan for snowmobiles to access the trail off Betsinger Rd. The Commission said it could not get involved with private land use. Additionally, it could not give travel on city streets authorization overriding New York State vehicle and traffic law. Lanz hoped to have additional conversation in the future to see if an agreement could be made somehow.

PHOTO DONATION

Local photographer, Janice Bueno, took and touched up an impressive panoramic photo of Reilly-Mumford Park and the skating rink. She would like to donate it to the City. A motion was made by J. Shay and seconded by T. Dixon to accept the gracious gift.

AYES: Dixon, Hubbard, Hyle, Shay, Vineall

2024 TOWN OF VERNON FIRE CONTRACT

M. Holmes reported that the Sherrill Kenwood Fire Department Board has given their approval of the 2024 Town of Vernon Fire Contract. A motion was made by J. Shay and seconded by T. Dixon to approve the 2024 contract and authorize the City Manager and City Comptroller to execute.

AYES: Dixon, Hubbard, Hyle, Shay, Vineall

ENGINEERING SERVICES CONTRACT – ROUTE 5 PROJECT

B. Lovett reported that he has a contract from Delta Engineering to provide engineering services for the Route 5 project not to exceed \$201,638. Motion was made by T. Dixon and seconded by P. Hubbard to authorize the mayor to execute the contract on behalf of the City.

AYES: Dixon, Hubbard, Hyle, Shay, Vineall

2024 CITY BUDGET PUBLIC HEARING

Mayor Vineall opened the public hearing for the proposed 2024 City budget. There were eight members of the public present, none of whom spoke either for or against the proposed City budget. Holmes noted that the proposed budget calls for no tax increase and no sewer rate increase. He did note that the electric rate study is almost complete and new proposal rates would be unveiled in January 2024 at a public hearing. Motion was made by J. Shay and seconded by T. Dixon to approve the proposed 2024 City budget.

AYES: Dixon, Hubbard, Hyle, Shay, Vineall

AMENDMENT LOCAL ORDINANCE #33

Mayor Vineall opened the public hearing at 7:20 p.m. to consider public input on local ordinance #33 (Property Maintenance Code of NYS and Establishment of Fines). There were eight members of the public present. None of whom spoke on the subject of the ordinance. Mayor Vineall closed the public hearing.

The following resolution was offered by Commissioner J. Shay, who moved its adoption, and seconded by Commissioner D. Hyle to wit:

**WHEREAS**, the City Manager and City Clerk have recommended modifying Ordinance #33 (Property Maintenance Code of NYS and Establishment of Fines).; and

**WHEREAS**, a public hearing has been held on the question of the adoption of the proposed amended ordinance after notice of such hearing was published in the Rome Daily Sentinel on November 30, 2023; and

**NOW, THEREFORE**, be it Ordained by the City Commission of the City of Sherrill, New York, as follows, intending hereby to enact and adopt the entire Amended Ordinance #33 (Property Maintenance Code of NYS and Establishment of Fines)

§1. These ordinances shall become effective immediately in accordance with its terms upon adoption by the Sherrill City Commission and the filing thereof with the City Clerk.

A roll call was taken on the motion which resulted as follows:

Mayor William Vineall AYE  
Commissioner Dave Hyle AYE  
Commissioner Thomas Dixon AYE  
Commissioner Patrick Hubbard AYE  
Commissioner Joseph Shay AYE

The resolution was thereupon declared adopted.

**ORDINANCE NO. 33 - Property Maintenance Code of New York State and Establishment of Fines**

The Property Maintenance Code of New York State (PMCNYS) is a code that regulates the minimum maintenance requirements for existing buildings. The City of Sherrill has adopted this state standard as a supplement to its current Code/Zoning rules and regulations inside the City of Sherrill.

Code Enforcement is an important function local government performs for accomplishing community wide goals. Code Enforcement helps empower the citizens of their community to create and maintain safe, healthy, and attractive living and working environments. The aim is to help improve neighborhoods and economic conditions so that the community is known as a good place to live, raise families, work, and retire in.

Traditionally, code enforcement is a process whereby local governments use various techniques to work with the community to gain compliance with duly adopted regulations such as land use and zoning ordinances, health and housing codes, sign standards, building and fire codes.

Contemporary code enforcement involves local enforcement officials in the job of ensuring compliance with policies, codes, rules, regulations, and permits in a proper, timely fashion within the limits of the law.

**Fine Schedule for Code Violations effective on date of adoption:**

1st Offense: \$250.00 Fine  
2nd Offense: \$500.00 Fine  
3rd Offense and any subsequent offense: \$1,000.00 Fine

These fines will be levied by the City of Sherrill Judge after the court ruling.

*\*\*Those found guilty by the court will have 30 days to make payment in full, and/or establish a payment plan with the City of Sherrill. If fines are not paid in accordance with the designated payment schedule, these fines, plus five percent shall be certified by the City Manager or Codes Officer and shall thereupon become a lien upon the property on which the violations occurred. These fines shall be added to and become and form part of the taxes next to be assessed and levied upon such lot or land and shall bear interest at the same rate as taxes and shall be collected and enforced by the same officer and in the same manner as taxes.\*\**

2024 CITY COMMISSION MEETING SCHEDULE

M. Holmes distributed a proposed meeting schedule for the 2024 City Commission meetings. Motion was made by T. Dixon and seconded by J. Shay to approve the schedule.

The Sherrill City Commission has announced its meeting schedule for 2024. All meetings are held in the City Court room at 7:00 p.m. unless otherwise noted.

January 1, 2024 (9:00 a.m.)	April 22, 2024	September 9, 2024
January 8, 2024	May 13, 2024	September 23, 2024
January 22, 2024	May 28, 2024 (Tuesday)	October 14, 2024
February 12, 2024	June 10, 2024	October 28, 2024
February 26, 2024	June 24, 2024	November 12, 2024 (Tuesday)
March 11, 2024	July 8, 2024	November 25, 2024
March 25, 2024	July 29, 2024	December 9, 2024
April 8, 2024	August 19, 2024	December 23, 2024

AYES: Dixon, Hubbard, Hyle, Shay, Vineall

2024 AMERICAN LEGION GAMES OF CHANCE LICENSE

M. Holmes presented the application from the American Legion Post #230 for their 2024 Games of Chance license. Motion was made by J. Shay and seconded by T. Dixon to approve the American Legion Game of Chance license.

AYES: Dixon, Hubbard, Hyle, Shay, Vineall

BOARD APPOINTMENTS

Mayor Vineall reported that he has made the following board appointments for expiring or vacant terms.

Zoning Board of Appeals

Joe Renwick	12/31/2026
Clint Smith	12/31/2026
Nick Moshier	12/31/2024 (Sorrentino's unexpired term)

Planning Board

Charles Rose	12/31/2026 (Piccola's unexpired term)
Daryk Macrina	12/31/2030

Motion was made by T. Dixon and seconded by J. Shay to adjourn.

AYES: Dixon, Hubbard, Hyle, Shay, Vineall

Michael Holmes  
City Clerk