



Zoning Board of Appeals Process and Meeting Date Info

The City of Sherrill has seven (7) business days from the date of **COMPLETE** building permit submission to either grant or deny the building permit to the applicant. (A complete permit includes but is not limited to any supporting documentation including drawings, estimates, contractor info, insurances including workers comp. and/or the attestation form, permit payment, etc.)

If a permit is denied, and the applicant wishes to apply to the Zoning Board of Appeals (ZBA) for a variance citing a “non-self-created hardship” than the applicant must submit their **COMPLETE** variance application (including required documentation and \$40 payment) no less than 14 business days in advance prior to the scheduled monthly ZBA meeting. **Dates are listed below for 2024.**

For a variance to be approved as super majority is required, meaning that 4 of the 5 ZBA members must vote in favor of request. The ZBA board has 30 days from meeting to render a decision.

Building Permit and Zoning Board of Appeal applications are the sole responsibility of the applicant (property owner) to be completed and submitted in whole.

January

Application due by: January 16, 4:00pm

ZBA meeting: January 30, 6:30pm, Sherrill City Hall

February

Application due by: February 13, 4:00pm

ZBA meeting: February 27, 6:30pm, Sherrill City Hall

March

Application due by: March 12, 4:00pm

ZBA meeting: March 26, 6:30pm, Sherrill City Hall

April

Application due by: April 16, 4:00pm

ZBA meeting: April 30, 6:30pm, Sherrill City Hall

May

Application due by: May 7, 4:00pm

ZBA meeting: May 21, 6:30pm, Sherrill City Hall

June

Application due by: June 11, 4:00pm

ZBA meeting: June 25, 6:30pm, Sherrill City Hall

July

Application due by: July 16, 4:00pm

ZBA meeting: July 30, 6:30pm, Sherrill City Hall

August

Application due by: August 13, 4:00pm

ZBA meeting: August 27, 6:30pm, Sherrill City Hall

September

Application due by: September 10, 4:00pm

ZBA meeting: September 24, 6:30pm, Sherrill City Hall

October

Application due by: October 15, 4:00pm

ZBA meeting: October 29, 6:30pm, Sherrill City Hall

November

Application due by: November 12, 4:00pm

ZBA meeting: November 26, 6:30pm, Sherrill City Hall

December

Application due by: December TBD, 4:00pm

ZBA meeting: December TBD, 6:30pm, Sherrill City Hall